

**Frederick County Ethics Commission**  
**Minutes for the Public Meeting of Monday, August 12, 2013**

Present: Harold Otis, Chair  
Gwen Romack, Vice-Chair  
R. Carl Benna, Commission Member  
Brian Duncan, Commission Member  
E. Donald Foster, Alternate Commission Member  
Linda B. Thall, Senior Assistant County Attorney

Absent: Jesse Goode, Jr., Commission Member

A meeting of the Frederick County Ethics Commission was called to order at 7:00 p.m. on August 12, 2013, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

**Approval of the May 13, 2013 meeting minutes** – A draft of the minutes was emailed to the Commission members before the meeting. There were no requests for changes.

**MOTION:** Mr. Otis made a motion to approve the minutes. Ms. Romack seconded the motion. The minutes were approved unanimously.

**Election of officers** – The Commission considered nominations to fill the vacant positions of Chair and Vice-Chair of the Commission.

**MOTION:** Mr. Foster nominated Mr. Otis to serve as the new Commission Chair. Mr. Duncan seconded the motion. The four members voting approved the nomination. Mr. Otis abstained from the vote.

**MOTION:** Mr. Duncan nominated Ms. Romack as the new Commission Vice-Chair. Mr. Foster seconded the motion. The nomination was approved unanimously.

**Discussion of financial disclosure statements** – All members indicated that they had finished their review of the annual financial disclosure statements for calendar year 2012. No concerns requiring follow-up were noted.

**Update on status of proposed Ethics Ordinance amendments** – The Senior Assistant County Attorney advised the Commission members that the proposed amendments to the Ethics Ordinance, which were previously emailed to the members, are scheduled to be reviewed by the State Ethics Commission on September 12, 2013. If the amendments are approved by the State Ethics Commission, the amendments will be taken to the Board of County Commissioners for approval.

**Future meeting dates** – The Commission scheduled future meeting dates in 2013 for September 23, October 14, November 4 and December 9.

**Discussion of Ethics Commission responsibilities** – The Commission discussed its role under the Ethics Ordinance, whether public outreach efforts are needed and the process for filing complaints.

### **Adjournment**

The Ethics Commission adjourned its meeting at approximately 7:30 p.m.

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/s/  
Linda B. Thall, Senior Assistant County Attorney